

ORDER No. **006777** MINFOPRA OF **17 JUL 2019**

To announce a professional competitive examination to recruit personnel into the corps of **Preventive Customs Officers** for the 2019 session.

**THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,**

Mindful of the Constitution;

Mindful of decree No. 75/768 of 18 December 1975 on the Special Rules and Regulations of the corps of Preventive Customs Officers;

Mindful of decree No. 94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No. 2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No. 2018/190 of 2 March 2018;

Mindful of decree No. 2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No. 2018/191 of 2 March 2018 to reshuffle the Government;

Mindful of decree No. 2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

**HEREBY ORDERS AS FOLLOWS:**

**Article 1.-** a) A professional competitive examination to recruit personnel into the corps of Preventive Customs Officers has been announced. The number of available places for the various categories is distributed as follows:

- 10 (ten) Collectors of Customs of the first grade of the "A" category of the Public Service;
- 30 (thirty) Senior Assistant Collector of Customs of the second grade of the "B" category of the Public Service;
- 50 (fifty) Assistant Collector of Customs of the first grade of the "B" category of the Public Service.

b) The said examination shall take place on the 23 November 2019 in Yaounde, the only examination centre.

**Article 2.- REQUIREMENTS.**

Nature of examination	Cat.	Age limit	Seniority required	Remarks
Collectors of Customs	A1	50 years at most on 1 <sup>st</sup> January 2019 (be born after 31/12/1968).	Having served for at least five (05) years in the grade as at 1 <sup>st</sup> January 2019.	Open for Senior Assistant Collector of Customs, category "B2".
Assistant Collector of Customs	B1	50 years at most on 1 <sup>st</sup> January 2017 (be born after 31/12/1968).	Having served for at least five (05) years in the grade as at 1 <sup>st</sup> January 2019.	Open for Water guard Officers, category "C".
Water guard Officers	C	45 years at most on 1 <sup>st</sup> January 2017 (be born after 31/12/1973).	Having served for at least five (05) years in the grade as at 1 <sup>st</sup> January 2019.	Open for Preventive Customs Officers, category "D".



### Article 3.- FILE COMPOSITION.

Candidate's complete application files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, In-Service Competitive Examinations Service (4<sup>th</sup> floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, Recruitment and Training Service, not later than **Friday 1<sup>st</sup> November 2019**. The files shall comprise the following documents:

1. a registration form bearing a **CFA 1000 francs fiscal stamp**. The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all Regional Delegations of the Public Service or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. a certified true copy of birth certificate signed by a competent civil authority;
3. a receipt attesting payment of a registration fee of CFA 20 000 (**twenty thousand**) francs issued by an **EXPRESS UNION** official at the place of submission of the application files;
4. a copy of the candidate's absorption;
5. a copy of the candidate's reclassification, advancement in grade or change of corps instrument, where applicable;
6. a photocopy of the last advancement decision;
7. an attestation of effective presence;
8. 2 (two) passport-size photographs;
9. an envelope bearing a 500 francs CFA stamp

#### N.B.:

- All incomplete, late files or files containing documents signed by the Police shall be rejected.
- The authentication of career instruments shall be done in the Ministry of the Public Service and Administrative Reform.

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### Article 4.- SYLLABUS AND EXAMINATION TIMETABLE.

1. The syllabus for these competitive examinations is appended to this order.
2. The written and oral parts of the examination shall be scheduled as follows:
  - a. Written paper.

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
23 November 2019	General Knowledge	8:a.m.-12 p.m.	4 hrs.	4	5/20
	Technical Paper	1 p.m.-5 p.m.	4 hrs.	6	5/20

- The latest time to arrive at the examination centre is 7:00 a.m. prompt.

#### **b. Oral part**

- Only for candidates who are declared successful in the written part of the examinations for the "A" et "B" categories.

Date	Paper	Time	Coef.
To be announced	Interview with a panel	As from 8 a.m.	1
	Language		1



- The Minister of the Public Service and Administrative Reform shall announce the date and timetable for the oral part of the examination through a press release.

**Article 5.- PUBLICATION OF RESULTS.**

The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

**Article 6.-** This order shall be registered and published wherever necessary.

17 JUL 2019

Yaounde, \_\_\_\_\_



**SYLLABUS OF THE PROFESSIONAL COMPETITIVE EXAMINATIONS  
FOR THE RECRUITMENT OF PERSONNEL INTO THE CORPS OF  
PREVENTIVE CUSTOMS OFFICERS**

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❖ **SENIOR COLLECTORS OF CUSTOMS / COLLECTORS OF CUSTOMS**

**I - GENERAL KNOWLEDGE**

**II - ADMINISTRATIVE LAW**

1. General Administrative Law;
2. Public Service law;
3. Administrative disputes Property Law;
4. Public contracts;
5. Administrative organization;
6. Administrative institutions and public and semi-public enterprises;
7. Administrative code of ethics;
8. Public liberties.

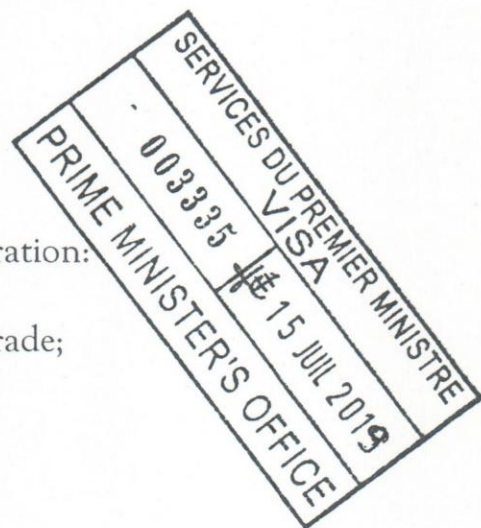
**III - PUBLIC FINANCES**

**IV - ECONOMICS**

1. The Economic and Monetary Community of Central African States;
2. The Bank of Central African States;
3. Liberalization of Cameroon Economy;
4. International economy;
5. Globalization;
6. Monetary policy (Franc zone);
7. Fight against poverty.

**V - CUSTOMS LAW**

1. The comprehensive missions of Customs Administration:
  - a. Taxation;
  - b. The role of Customs Administration in foreign trade;
  - c. Foreign trade's statistics.
2. Organization of services:
  - a. General organization of services;
  - b. Organization of surveillance service;
  - c. Organization of commercial transaction's clearance services.
3. Customs legislation:
  - a. Customs clearance;
  - b. Accounting;
  - c. Elements of taxation;
  - d. Assessment and handling of customs and duties.
4. Customs procedures:
  - a. Ordinary suspensive schemes;
  - b. Special suspensive schemes;
  - c. Special schemes.





5. Litigation:
  - a. Basic principle of customs litigation;
  - b. Customs offence;
  - c. Mode and tracking channels.
6. Customs reform.

❖ **SENIOR ASSISTANT COLLECTOR OF CUSTOMS / ASSISTANT COLLECTOR OF CUSTOMS**

**I - GENERAL KNOWLEDGE**

**II - ADMINISTRATIVE LAW**

1. General Administrative Law;
2. Property Law;
3. Public Service law;
4. Administrative disputes;
5. Public contracts;
6. Administrative organization;
7. Administrative institutions and public and semi-public enterprises;
8. Administrative ethics;
9. Public liberties.

**III - PUBLIC FINANCES**

**IV - ECONOMICS**

1. The Economic and Monetary Community of Central African States;
2. The Bank of Central African States;
3. Liberalization of Cameroon Economy;
4. International economy;
5. Globalization;
6. Monetary policy (Franc zone);
7. Fight against poverty.

**V - CUSTOMS LAW**

1. Customs code;
2. Customs tariff;
3. Procedures and customs clearance;
4. Litigation;
5. Checking;
6. International customs cooperation;
7. Customs reform.

❖ **WATERGUARD OFFICERS**

**I - GENERAL KNOWLEDGE**

**II - ADMINISTRATIVE LAW**

1. Public Service law;
2. Administrative organization;



3. Administrative ethics.

### III - PUBLIC FINANCES

### IV -ECONOMICS

1. The Economic and Monetary Community of Central African States;
2. Fight against poverty.

### V - CUSTOMS LAW

1. The comprehensive missions of Customs Administration:
  - a. Taxation;
  - b. Customs Administration's role in foreign trade;
  - c. Foreign trade's statistics.
2. Service organization:
  - a. General organization of services;
  - b. Organization of surveillance service;
  - c. Organization of commercial transaction's clearance services.
3. Customs legislation:
  - a. Customs clearance;
  - b. Accounting;
  - c. Elements of taxation;
  - d. Assessment and handling of customs and duties.
4. Customs procedures:
  - a. Ordinary suspensive schemes;
  - b. special suspensive schemes;
  - c. Special schemes.
5. Litigation:
  - a. Basic principle of customs litigation;
  - b. Customs offence;
  - c. Methods and tracking channels.

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