

ORDER No. 1/004435 MINFOPRA OF 03 OCT 2017  
 To announce a direct competitive examination to recruit 55 (fifty-five) personnel into the corps of Survey civil servants, for the 2017 session.

**THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,**

Mindful of the Constitution;

Mindful of decree No. 75/784 of 18 December 1975 on the Special Rules and Regulations of the corps of Survey civil servants;

Mindful of decree No. 94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No. 2011/408 of 9 December 2011 to organize the Government;

Mindful of decree No. 2011/410 of 9 December 2011 to form the Government;

Mindful of decree No. 2015/434 of 2 October 2015 to reshuffle the Government;

Mindful of decree No. 2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No. 2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

**HEREBY ORDERS AS FOLLOWS:**

**Article 1.- a)** A direct competitive examination to recruit personnel into the corps of Survey civil servants have been announced. The number of available places for the various categories is distributed as follows:

- **10 (ten) Assistant Survey Engineers** of the first grade of the 'A' category of the Public Service;
- **15 (fifteen) Senior Survey Technicians** of the second grade of the 'B' category of the Public Service;
- **15 (fifteen) Survey Technicians** of the first grade of the 'B' category of the Public Service;
- **15 (fifteen) Assistant Survey Technicians** of the 'C' category of the Public Service.

b) The written part of this examination shall take place on the ~~28 and 29~~ **28 and 29 October 2017** in Yaounde, the only examination centre.

**Article 2.- REQUIREMENTS**

**1. General requirements:**

This examination shall be open to all Cameroonians who fulfil the following conditions:

- a) Fulfil all the requirements for admission to a public service employment and conditions laid down by the General Rules and Regulations of the Public Service;
- b) Be physically fit to assume the duties of Surveyor;
- c) Be 17 years of age at least and 29 years at most as at 1<sup>st</sup> January 2017 (**be born between 01/01/1988 and 01/01/2000**) for candidates of the "C" category of the Public Service;

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- d) Be least 17 and at most 34 years of age as at 1<sup>st</sup> January 2017 (be born between 01/01/1983 and 01/01/2000) for candidates for the 'A' and 'B' categories.

## 2. Specific requirements

- For candidates for admission into the cadre of Assistant Survey Engineer, be holder of a Diploma of Assistant Geodesy Engineer, Photogrammetrist, Topographical Surveyor, Surveyor or Cartographer issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Senior Survey Technician, be holder of a Diploma of Senior Topographical Survey Technician issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Survey Technician, be holder of a Diploma of Topographical Survey Technician issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Assistant Survey Technician, be holder of a Diploma of Assistant Topographical Survey Technician issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.



## Article 3.- FILE COMPOSITION.

Candidates' complete application files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, Direct and Scholarship Competitive Examinations Service (4<sup>th</sup> floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, Recruitment and Training Service, latest **Friday 13 October 2017**. The files shall comprise the following documents:

1. a registration form bearing a CFA 1000 francs fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. a certified true copy of birth certificate signed by a competent civil authority;
3. a certificate of non-conviction;
4. a certified true copy of the required certificate signed by a competent civil authority;
5. an attestation of presentation of original of the required certificate signed by a competent civil authority;
6. a receipt attesting payment of a registration fee of CFA 15 000 francs (fifteen thousand) issued by either the Head of the Direct Competitive and



Scholarship Examinations Service (**Room 411**) at the Ministry or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;

7. a medical certificate issued by a public sector Medical Officer;
8. 2 (two) passport-size photographs;
9. an envelope bearing a CFA 500 francs stamp and the candidate's address;

**N.B:**

- State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.
- All incomplete or late files or files containing documents signed by the Police shall be rejected;
- All documents should be certified by competent civil, municipal or legal authorities and not more than 3 (three) months old at the time of submission of file.



**Article 4.- SYLLABUS AND EXAMINATION TIMETABLE**

1. The syllabus for this competitive examination shall be those of the training institutions that have issued the certificate required for application.
2. The written part of the examination for recruitment into the grade of Assistant Survey Engineers, Senior Survey Technicians and Survey Technicians shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
28 October 2017	General Knowledge	8: a.m. – 12: a.m.	4 hrs.	3	5/20
	Topographic Technology	1: p.m. – 5: p.m.	4 hrs.	5	5/20
29 October 2017	Topometric Calculation	8: a.m. – 12: a.m.	4 hrs.	4	5/20
	Language (English for francophone candidates and French for Anglophone candidates)	1: p.m. – 3: p.m.	2 hrs.	2	5/20

3. The written part of the examination for recruitment into the grade of Assistant Survey Technicians shall be scheduled as follows:

Date	Paper	Horaires	Time allowed	Coef.	Eliminatory mark
28 October 2017	General Knowledge	8 : a.m. – 10 : a.m.	2 hrs.	4	05/20
	Technical paper	11: a.m. – 2: p.m.	3 hrs.	5	05/20
	Language (English for francophone candidates and French for Anglophone candidates)	3: p.m. – 5: p.m.	2 hrs.	2	05/20

4. The latest time to arrive at the examination centre is 7:00 a.m. prompt.

**Article 5.- ORAL PART OF THE EXAMINATION**

The Minister of the Public Service and Administrative Reform shall announce the date and timetable for the oral part of the examination through a press release

for candidates of the 'A' and 'B' categories who have been declared successful in the written part of the examination.

Date	Paper	Coef	Time
To be announced	Interview with a panel	1	As from 8 a.m.
	Language	1	

#### **Article 6.- PUBLICATION OF RESULTS**

The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

**Article 7.-** This order shall be registered and published wherever necessary.

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Yaounde,

03 OCT 2017

**THE MINISTER OF THE PUBLIC SERVICE  
AND ADMINISTRATIVE REFORM**



**ANGOUNG Michel Ange**