

ORDER No. 11004434 /MINFOPRA OF 03 OCT 2017

To announce a direct competitive examination for the recruitment of 44 (forty-four) personnel into the corps of Posts and Telecommunications Operations civil servants, for the 2017 session.

**THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,**

Mindful of the Constitution;

Mindful of decree No. 75/767 of 18 December 1975 to lay down the Special Rules and Regulations of the corps of Posts and Telecommunications Operations civil servants;

Mindful of decree No. 94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service, as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No. 2011/408 of 9 December 2011 to organize the Government;

Mindful of decree No. 2011/410 of 9 December 2011 to form the Government;

Mindful of decree No. 2015/434 of 2 October 2015 to reshuffle the Government;

Mindful of decree No. 2012/537 of 19 November 2012 to organise the Ministry of the Public Service and Administrative Reform;

Mindful of decree No. 2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

**HEREBY ORDERS AS FOLLOWS.**

**Article 1.- a)** A direct competitive examination to recruit personnel into the corps of Posts and Telecommunications Operations civil servants have been announced. The number of available places for the various categories is distributed as follows:

**I- Financial and Postal Services.**

- **10 (ten) Posts and Telecommunications Administrator** of the second grade of the 'A' category of the Public Service;
- **7 (seven) Posts and Telecommunications Inspectors** of the first grade of the 'A' category of the Public Service;
- **10 (ten) Posts and Telecommunications Controllers** of the first grade of the 'B' category of the Public Service.

**II- Telecommunications Operations.**

- **7 (seven) Posts and Telecommunications Inspectors** of the first grade of the 'A' category of the Public Service;
- **10 (ten) Posts and Telecommunications Controllers** of the first grade of the 'B' category of the Public Service.

b) The written part of this examination shall take place on the 4 and 5 November 2017 in Yaounde, the only examination centre.

**Article 2.- REQUIREMENTS****1. General requirements:**

This examination shall be opened to all Cameroonians who fulfil the following conditions:

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- a) Fulfil all the requirements for admission to a public service employment and conditions laid down by the General Rules and Regulations of the Public Service;
- b) Be physically apt to assume the duties of Posts and Telecommunications Operations ;
- c) Be at least 17 and at most 34 years of age as at 1<sup>st</sup> January 2017 (be born between 01/01/1983 and 01/01/2000).

## 2. Specific requirements

- a- For candidates for admission into the grade of Posts and Telecommunications Administrator, be holder of a Diploma of Posts and Telecommunications Administrator or a required equivalent certificate issued by a national institution of training or by a foreign or international school featuring on a list approved by a Prime Minister's order.
- b- For candidates for admission into the grade of Posts and Telecommunications Inspectors, be holder of a Diploma of Posts and Telecommunications Inspector or a required equivalent certificate issued by a national institution of training or by a foreign or international school featuring on a list approved by a Prime Minister's order.
- c- For candidates for admission into the grade of Posts and Telecommunications Controllers, be holder of a Diploma of Posts and Telecommunications Controllers or a required equivalent certificate issued by a national institution of training or by a foreign or international school featuring on a list approved by a Prime Minister's order.

## Article 3.- FILE COMPOSITION

Candidates' complete application files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, Service for Direct Competitive Examinations and Scholarship (4<sup>th</sup> floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, latest **Friday 20 October 2017**. The files shall comprise the following documents:

1. A registration form bearing a CFA 1000 francs fiscal stamp in which the candidate specify his or her specialty (Financial and Postal Services or, Telecommunications Operations). The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all Regional Delegations of the Public Service or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. A certified true copy of birth certificate signed by a competent civil authority;
3. A certificate of non-conviction;
4. A certified true copy of the required certificate signed by a competent civil authority;
5. An attestation of presentation of original of the required certificate signed by a competent civil authority;
6. A medical certificate issued by a public sector medical officer;

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7. A receipt attesting payment of a registration fee of CFA 15 000 (fifteen thousand) francs issued by either the Service Head for Direct Competitive Examinations and Scholarship at the Ministry or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;

8. 2 (two) passport-size photographs;

9. A CFA 500 francs stamped envelope bearing the candidate's address.

**N.B:**

- State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.
- All incomplete or late files or files containing documents signed by the police shall be rejected.
- All documents should be certified by a competent civil, municipal or legal authorities and not more than 3 (three) months old.

**Article 4.- SYLLABUS AND EXAMINATION TIMETABLE**

1. The syllabus for this competitive examination shall be those of the training institutions that have issued the certificate required for application.
2. The written part shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
4 November 2017	General Knowledge	8: a.m. – 12: a.m.	4 hrs.	3	5/20
	Technical paper 1	1: p.m. – 5: p.m.	4 hrs.	5	5/20
5 November 2017	Technical paper 2	8: a.m. – 12: p.m.	4 hrs.	4	5/20
	Language (English for francophone candidates and French for Anglophone candidates)	1: p.m. – 3: p.m.	2 hrs.	2	5/20

3. Candidates are reminded that the latest time to arrive the examination centre is 7:00 a.m. prompt for the morning and afternoon papers respectively.

**Article 5.- ORAL PART OF EXAMINATION**

The Minister of the Public Service and Administrative Reform shall announce through a press release, the date and timetable for the oral part.

Date	Time	Paper	Coef
To be announced	As from 8 a.m.	Interview with a panel	1
		Language	1

**Article 6.-** The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

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**Article 7.-** This order shall be registered and published wherever necessary.

Yaounde, 03 OCT 2017

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