REPUBLIC OF CAMEROON Peace-Work-Fatherland

ORDER No. 0/000317/MINFOPRA OF 15 FEV 2018

to announce a training competitive examination to recruit 30 (thirty) student Assistant Statistical Engineers into the "Centre d'Appui aux Ecoles de Statistique Africaines (C.A.P.E.S.A)" for the 2018 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

SERVICES DU PREMIER MINISTRE VISA 000811 14 FEV 2018 PRIME MINISTER'S OFFICE

Mindful of the Constitution;
Mindful of decree No.75/780 of 18 December 1975 to lay down the special rules and regulations of the corps of the Statistics civil servants;
Mindful of decree No.94/199 of 7 October 1994 to lay down the General Rules and Regulations of the Public Service, as amended and supplemented by decree No. 2000/287 of 12 October 2000;
Mindful of decree No.2011/408 of 9 December 2011 to organize the Government;
Mindful of decree No.2011/410 of 9 December 2011 to form the Government;
Mindful of decree No.2015/434 of 02 October 2015 to reshuffle the Government;
Mindful of decree No.2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;
Mindful of decree No.2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

HEREBY ORDERS AS FOLLOWS:

Article 1: 1) A training competitive examination to recruit 30 (thirty) student Assistant Statistical Engineers into the "Centre d'Appui aux Ecoles de Statistique Africaines (C.A.P.E.S.A)" has been announced for the 2018 financial year.

2) The written part of the said examination shall take place on **9 and 10 April 2018** in **Yaounde (ISSEA), the only examination centre.**

Article 2: The examination shall be open to all Cameroonians of both sexes who fulfill the following conditions:

A - FOR EXTERNAL CANDIDATES

I- Trunk A

a) Be born after 31 December 1995 (be at most 22 years of age in 2018);
b) Be holder of the Scientific Baccalaureate;
c) Be registered in a Special Mathematics class: the admission of such candidate shall be subject to success in the Baccalaureate examination at the end of the ongoing academic year.

II- Trunk B: Mathematics Option

a) Be born after 31 December 1993 (be at most 24 years of age in 2018);
b) Be holder of a DEUG in Mathematics or be registered into the second year of the first cycle of the university, majoring in Mathematics or in a Special Mathematics class: the admission of such candidate shall be subject to success in the DEUG examination at the end of the ongoing academic year;
c) Holders of a diploma higher than the required diploma and who fulfill the age requirements can write the examination.

III- Trunk B: Economics Option

a) Be born after 31 December 1993 (be at most 24 years of age in 2018);
b) Be holder of a DEUG in Economic Sciences or be registered into the second year of the first cycle of the university, majoring in Economic Sciences or in a preparatory class for admission into a Business School: the admission of such candidate shall be subject to success in the DEUG examination at the end of the ongoing academic year.
c) Holders of a diploma higher than the required diploma and who fulfill the age requirements can write the examination.

B - FOR INTERNAL CANDIDATES

a) Be a Statistical Technician and a civil servant or a senior official in any national Statistics organization;

b) Be born after 31 December 1977 (be at most 40 years of age in 2018);
c) Show proof of at least two years working experience in that capacity by 1st January 2018.

Article 3: Candidates shall compile **two complete application files** and submit them, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, not later than **20 February 2018**. The files shall comprise the following documents:

A- CAPESA files:

1. an application form obtainable from the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development or from ISSEA Yaoundé;
2. a certified true copy of birth certificate signed by a recognized civil authority (Governor, SDO, DO, Mayor) not more than three months old;
3. a school attendance certificate or attestation of registration for the current academic year for candidates who are not holder of the required diplomas;
4. certified true copies of certificates obtained signed by a recognized civil authority;
5. one passport size photograph;
6. a certificate of non-conviction not more than three months old;
7. an attestation of service in the Public Service not more than three months old (for civil servants).

B- PUBLIC SERVICE files

1. a registration form bearing a CFA 1000 fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform;
2. a certified true copy of birth certificate signed by a recognized civil authority (Governor, SDO, DO, Mayor) not more than three months old;
3. a certified true copy of the required certificate signed by a recognized civil authority;
4. an attestation of presentation of the original of the said certificate;
5. a receipt attesting payment of a registration fee **of CFA 15 000 francs** (fifteen thousand) for student candidates and **CFA 20 000 francs** (twenty thousand) for civil servants issued by the Service Head for Direct and Scholarship Competitive Examinations at the Ministry of the Public Service and Administrative Reform (Department of State Human Resources Development);
6. a certificate of non-conviction not more than three months old;
7. a medical certificate issued by a public sector Medical Officer, signed not more than three months old;
8. an authenticated copy of the candidate's absorption instrument (for civil servants).

N.B: - All incomplete or late files or files containing documents not signed by a recognized civil authority shall be automatically rejected.

- A pre-selection test may be organized on **Saturday 24 February 2018** for the candidates who have registered for either Trunk "A" or Trunk "B".

Article 4:

1)-The written part of the examination which shall take place at the **Yaounde centre only (ISSEA)**, shall be scheduled as follows:

A- Trunk A

DATES	TIMES	PAPERS	TIME ALLOWED	COEF.
Monday 9 April 2018	8:30 am – 12:30 pm	1st MATHEMATICS PAPER	4H	30
	2:30 pm – 5:30 pm	GENERAL PAPER	3H	25
Tuesday 10 April 2018	8:30 am – 11:30 am	2nd MATHEMATICS PAPER	3H	30
	2:30 pm – 5:30 pm	PRECIS WRITING	3H	15

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B- Trunk B: MATHEMATICS OPTION

DATES	TIMES	PAPERS	TIME ALLOWED	COEF.
Monday 9 April 2018	8:30 am – 12:30 pm	1st MATHEMATICS PAPER	4H	30
	2:30 pm – 5:30 pm	GENERAL PAPER	3H	25
Tuesday 10 April 2018	8:30 am – 11:30 am	2nd MATHEMATICS PAPER	3H	30
	2:30 pm – 5:30 pm	PRECIS WRITING	3H	15

C- Trunk B: ECONOMICS OPTION

DATES	TIMES	PAPERS	TIME ALLOWED	COEF.
Monday 9 April 2018	8:30 am – 12:30 pm	1st MATHEMATICS PAPER	4H	30
	2:30 pm – 5:30 pm	GENERAL PAPER	3H	20
Tuesday 10 April 2018	8:30 am – 12:30 pm	ECONOMICS	4H	30
	2:30 pm – 4:30 pm	ANALYSIS OF A STATISTICS DOCUMENT	2H	20

2) Candidates are expected to be in the examination hall at 7:00 a.m. prompt for the morning papers and 1:30 p.m. prompt for the afternoon papers.

3) The syllabus for the competitive examinations is as follows:

- Trunk A: **syllabus** of Terminale C classes;
- Trunk B: **Mathematics option: syllabus** shall be partially based on that of the Special Mathematics classes or DEUG in Mathematics;
- Trunk B: **Economics option: syllabus** shall be based on that of the second year undergraduate course in Economic Sciences.

Article 5: The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 6: This order shall be registered and published wherever necessary. /-

Yaounde, 15 FEV 2018

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM

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REPUBLIC OF CAMEROON
The Minister
MINISTRY OF PUBLIC SERVICE AND ADMINISTRATIVE REFORMS
MINISTERE DE LA FONCTION PUBLIQUE ET DE LA REFORME ADMINISTRATIVE
Le Ministre

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