

ORDER No. **006534** /MINFOPRA OF **03 AOUT 2018**

To announce a direct competitive examination for the recruitment of 35 (thirty-five) personnel into the corps of Computer Science and Tele-informatics civil servants, for the 2018 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;

Mindful of decree No.78/311 of 31 July 1978 on the Special Rules and Regulations of the corps of Computer Science and Tele-informatics civil servants;

Mindful of decree No.94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No.2000/287 of 12 October 2000;

Mindful of decree No.2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

Mindful of decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No.2018/190 of 2 March 2018;

Mindful of decree No.2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No.2018/191 of 2 March 2018 to reshuffle the Government,

HEREBY ORDERS AS FOLLOWS:

Article 1.- a) A direct competitive examination to recruit personnel into the corps of Computer Science and Tele-informatics civil servants have been announced. The number of available places for the various categories is distributed as follows:

- 5 (five) **Computer Engineers** of the second grade of the 'A' category of the Public Service;
- 5 (five) **Analysts** of the first grade of the 'A' category of the Public Service;
- 10 (ten) **Programmers** of the second grade of the 'B' category of the Public Service;
- 15 (fifteen) **Console Operators** of the first grade of the 'B' category of the Public Service.

b) The written part of this examination shall take place on the 13 and 14 October 2018 in Yaounde, the only examination centre.

Article 2. - REQUIREMENTS

1. General requirements:

- a) To be of Cameroonian nationality;
- b) Be at least 17 years of age and 34 years at most at 1st January 2018 (born between 01/01/1984 and 01/01/2001).
- c) Be physically fit to assume the duties of Computer Scientist ;
- d) Never have been convicted.

2. Specific requirements

- **For recruitment as Computer Engineers:** be holder of a diploma in Computer Engineering, Systems Engineering or a recognized equivalent Computer Studies diploma, issued by a government national institution of training, or by a recognized foreign or international institution of training.



- For recruitment as **Analysts**: be holder of a diploma as **Analyst**, or any other recognized equivalent Computer science diploma, issued by a government national institution of training, or by a recognized foreign or international institution of training.
- For recruitment as **Programmers**: be holder of **Baccalaureate Certificate** or a **General Certificate of Education Advanced Level(GCE-A/L)** and a diploma as **Programmer** issued by a government national institution of training, or by a recognized foreign or international institution of training.
- For recruitment as **Console Operators**: be holder of a **Baccalaureate Certificate** or a **General Certificate of Education Advanced Level (GCE-A/L)**.

Article 3.- FILE COMPOSITION

(1) The application file shall comprise the following documents :

- a) a registration form bearing a **CFA 1000 francs** fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
- b) a certified true copy of birth certificate signed by a competent civil authority;
- c) a certificate of non-conviction;
- d) a certified true copy of the required certificate signed by a competent civil authority;
- e) an attestation of presentation of original of the required certificate signed by a competent civil authority;
- f) a receipt attesting payment of a registration fee of **CFA 15 000 francs** (fifteen thousand) issued by either the Head of the Direct Competitive and Scholarship Examinations Service at the Ministry or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;
- g) a medical certificate issued by a public sector Medical Officer;
- h) a copy of the contract or decision of employment, for the state employee candidate governed by the Labour Code;
- i) 2 (two) passport-size photographs;
- j) an envelope bearing a **CFA 500 francs** stamp and the candidate's address.

(2) The complete application file shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, Direct and Scholarship Competitive Examinations Service (4th floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, Recruitment and Training Service, latest **Friday 28 September 2018**.

N.B:

- All incomplete or late files or files containing documents signed by the Police shall be rejected;
- All documents should be certified by competent civil, municipal or legal authorities and not more than 3 (three) months old at the time of submission of file.



Article 4.-SYLLABUS AND EXAMINATION TIMETABLE

1. The syllabus for this examination shall be that of the training institutions that have issued the required certificate for application.
2. The written part of the examination for candidates for recruitment into the grades of **Computer Engineers and Analysts** shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
13 October 2018	General Knowledge	8:a.m. - 12 p.m.	4 hrs.	2	5/20
	Networks and exploitation systems	1: p.m. - 5: p.m.	4 hrs.	4	5/20
14 October 2018	Computer systems	8:a.m. - 12 p.m.	4hrs.	5	5/20
	Project management	1:p.m. - 5: p.m.	4hrs.	3	5/20

3. The written part of the examination for candidates for recruitment into the grade of **Programmers** shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
13 October 2018	General Knowledge	8: a.m. - 12: a.m.	4 hrs.	2	5/20
	Algorithms and Programming	1: p.m. - 5: p.m.	4 hrs.	4	5/20
14 October 2018	Network and exploitation systems	8: a.m. - 12: a.m.	4hrs.	5	5/20
	Computer Literacy	1: p.m. - 5: p.m.	4hrs.	3	5/20

4. The written part of the examination for candidates for recruitment into the grade of **Console Operators** shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
4 November 2018	General Knowledge	8: a.m. - 12: a.m.	4 hrs.	2	5/20
	Mathematics	1: p.m. - 5: p.m.	4 hrs.	4	5/20
5 November 2018	Physics	8: a.m. - 12: a.m.	4hrs.	5	5/20
	Computer Literacy	1: p.m. - 5: p.m.	4hrs.	3	5/20

5. The latest time to arrive at the examination centre is **7:00a.m.**

Article 5.- ORAL PART OF THE EXAMINATION

The Minister of the Public Service and Administrative Reform shall announce the date and timetable for the oral part of the examination through a press release for candidates who have been declared successful in the written part of the examination.

Date	Paper	Coef	Time
To be announced	Interview with a panel	1	As from 8 a.m.
	Language	1	

Article 6.- PUBLICATION OF RESULTS

The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform



Article 7.-This order shall be registered and published wherever necessary.

Yaounde, 03 AOUT 2018

THE MINISTER OF THE PUBLIC SERVICE
AND ADMINISTRATIVE REFORM



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SERVICES DU PREMIER MINISTRE	
VISA	
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PRIME MINISTER'S OFFICE	

SYLLABUS FOR THE COMPETITIVE EXAMINATIONS

Competitive examinations	Course content
*Computer Engineers * Analysts	Information systems (comparative analysis methods, ...); *Management of projects (operational research, theory of graphs,...); * Communication networks; * Exploitation systems; * Database; * General knowledge.
*Programmers	* Programming and Algorithms; *Architecture of computers; * Exploitation systems; * General knowledge; * Computer Literacy.
*Console Operators	* Mathematics ; *Physics; *General knowledge; *Computer Literacy.

