

ORDER No. **7/005862**/MINFOPRA OF **01 JUL 2019**

To announce a training competitive examination to recruit 15 (fifteen) student Senior Youth and Action Counsellors (CPJA) and 15 (fifteen) student Youth and Action Counsellors (CJA) into the National Institute of Youths and Sports (NIYS) Yaounde for the 2019/2020 academic year.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;

Mindful of decree No.75/789 of 18 December 1975 to lay down the Special Rules and Regulations governing the corps of Youth and Sports civil servants;

Mindful of decree No.94/199 of 7 October 1994 to lay down the General Rules and Regulations of the Public Service, as amended and supplemented by decree No.2000/287 of 12 October 2000;

Mindful of decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No.2018/190 of 2 March 2018;

Mindful of decree No.2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No.2018/191 of 2 March 2018 to reshuffle the Government;

Mindful of decree No.2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

HEREBY ORDERS AS FOLLOWS:

Article 1.- (1) A training competitive examination to recruit 15 (fifteen) student Senior Youth and Action Counsellors (CPJA) and 15 (fifteen) student Youth and Action Counsellors (CJA) into the National Institute of Youths and Sports (NIYS) Yaounde is hereby announced for the **unique Yaounde examination centre**, for the 2019/2020 academic year:

(2) The physical part of the said competitive examination shall take place on **6 and 7 August 2019** and the written part shall be conducted on **10 and 11 August 2019**.

(3) The number of places are distributed as follows:

INJS	QUOTA		
	External Candidates	Internal Candidates	
		Civilians	Armed Forces , Police and Penitentiary Administration
Senior Youth and Action Counsellors (CPJA)	13 places	1 place	1 place
Youth and Action Counsellors (CJA)	13 places	1 place	1 place

Article 2.- GENERAL REQUIREMENTS TO SIT THE COMPETITIVE EXAMINATIONS.

a) General conditions:

The examinations shall be open to all Cameroonians who meet the following conditions:

- 1) Fulfil the general requirements for employment into the Public Service as well as the conditions laid down by the general rules and regulations of the Public Service.
- 2) Be physically fit to work as a Youth and Action Counsellor.
- 3) Be at least 17 (seventeen) years of age and 31 (thirty-one) years at most, as at 1st January 2019 (be born between 01/01/1988 and 01/01/2002) for external candidates and 40 (forty) years of age at most, as at 1st January 2019 (be born between 01/01/1979 and 01/01/2002) for internal candidates.

2) Specific conditions:

1- For the admission into the cycle of Senior Youth and Action Counsellors (CPJA)

- For external candidates, be holder of a **Bachelor's degree** (all options) or any other equivalent diploma issued by a recognised foreign university at the date of submission of file;
- For internal candidates, be **Youth and Action Counsellor (CJA)** with at least 3 (three) years of seniority as at 1st January 2019 or be a civil servant of the Armed Forces and Penitentiary Administration, fulfilling the same specific conditions required from external candidates and with at least 3 (three) years seniority as at 1st January 2019.

2- For admission into the cycle of Youth and Action Counsellors (CJA)

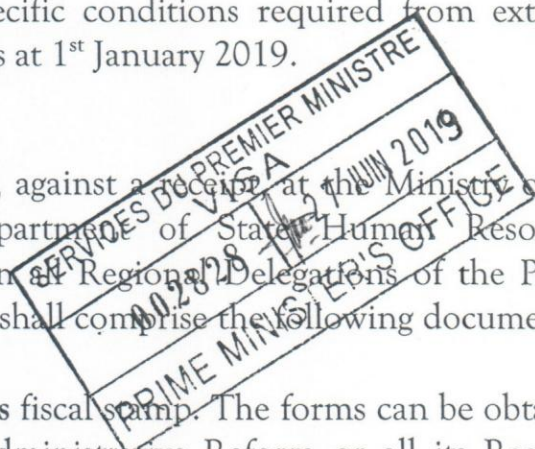
- For external candidates, be holder of the **Baccalaureate** diploma of General Secondary Education (all series) or the **General Certificate of Education Advanced Level (GCE-A/L)** in at least two papers excluding "religious knowledge" or any other recognized equivalent certificate;
- For internal candidates, be **Senior Youth and Action Instructor** with at least 3 (three) years of seniority as at 1st January 2019 or be a civil servant of the Armed Forces and Penitentiary Administration, fulfilling the same specific conditions required from external candidates and with at least 3 (three) years seniority as at 1st January 2019.

Article 3.- FILE COMPOSITION

Candidates' complete files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, (4th floor, Rooms 405 and 409) or in its Regional Delegations of the Public Service, not later than **Friday 26 July 2019**. The files shall comprise the following documents:

- For External Candidates:

1. a registration form bearing a **CFA 1 000 francs** fiscal stamp. The forms can be obtained at the Ministry of the Public Service and Administrative Reform or all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. a certified true copy of birth certificate signed by a competent civil authority;
3. a certificate of non-conviction;
4. a certified true copy of the required certificate signed by a competent civil authority;
5. an attestation of presentation of the original of the certificate signed by a competent civil authority;
6. a medical certificate issued by a public sector Medical Officer;



7. an information sheet duly legalized by a competent authority
8. a receipt attesting payment of the sum of **CFA 15 000 (fifteen thousand) francs** issued by an **EXPRESS UNION** official at the place of submission of the application files;
9. two passport-size photographs;
10. an envelope bearing a **CFA 500 francs** stamp and the candidate's address.

– *For internal candidates:*

1. a registration form bearing a **CFA 1 000 francs** fiscal stamp. The forms can be obtained at the Ministry of the Public Service and Administrative Reform or all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. a copy of the absorption or reclassification instrument;
3. a receipt attesting payment of the sum of **CFA 20 000 (twenty thousand) francs** issued by an **EXPRESS UNION** official at the place of submission of the application files;
4. an authorization to sit the examinations issued by the Minister of the Public Service and Administrative Reform, after prior approval of the minister under whom the candidate is working;
5. an envelope bearing a **CFA 500 francs** stamp and the candidate's address.

NB:

- State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.
- Incomplete or late files or files containing documents signed by the police shall not be accepted.
- All documents should be certified by a competent civil, municipal or legal authorities and not more than 3 (three) months old.

Article 4.- TIMETABLE AND MODALITIES FOR THE EXAMINATIONS.

The physical, written and oral parts of the examination shall be scheduled as follows:

1. Physical part

Dates	Nature	Boys	Girls	Coef.	Eliminatory mark
6 August 2019	Track Events	100 m or 1000 m	100m or 600m	1	5/20
	Jumping	High, Long jump or Triple jump		1	5/20
7 August 2019	Throwing exercises	5 kg shot put , Javelin or Discus	3 kg shot put, Discus or Javelin	1	5/20
	One collective sport	Foot-ball, Basketball, Volley-ball or Hand-ball		2	5/20

N.B: The venue of the physical part of the examinations shall be announced over the radio and on notice boards.

2. Written Part



Dates	Papers	Period	Time allowed	Coef.	Eliminatory mark
10 August 2019	General Knowledge	8 a.m. - 12 p.m.	4 hrs.	3	5/20
	Economic, Political and Human Geography	1 p.m. - 4 p.m.	3 hrs.	3	5/20
11 August 2019	Summary	8 a.m. - 12 p.m.	4 hrs.	2	5/20
	Language (French for Anglophone and English for Francophone candidates)	1 p.m. - 3 p.m.	2 hrs.	2	5/20

3. The latest time to arrive at the examination centre is 7:00 a.m. prompt.

4. Oral examination for candidates who have been declared successful in the written part

Dates	Nature of paper	Coef.	Period
To be announced	Interview with a jury	2	From 8 a.m.

Article 5.- PUBLICATION OF RESULTS

Results of this competitive entrance examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 6.- (1) In addition to candidates finally declared successful in these competitive examinations, and in conformity with INJS adopting the **Bachelor-Master's-Doctorate system**, shall equally be admitted into the first year CPJA₁, the 1/3 of CJA₃, which are in the graduating classes of the first cycle of INJS.

(2) Admission of these students into the first year of CPJA₁ shall be done through an instrument signed by the Minister of the Public Service and Administrative Reform.

(3) a) In the absence of candidates from the Armed Forces, Police and Penitentiary Administration, the number of places reserved for the latter shall be allocated to civilian internal candidates.

b) In the absence of internal candidates or when there is not a quorum, the number of places reserved for the latter shall be allocated to external candidates.

Article 7.- This order shall be registered and published wherever necessary.



Yaounde, 01 JUL 2019'



JOSEPH LE
Minister of the Public Service
and Administrative Reform