

ORDER No. 7/008757 /MINFOPRA OF 18 DEC 2023

To announce a training competitive examination for the recruitment of students into the Institute of Demographic Training and Research (IFORD) Yaounde, for the 2024 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;

Mindful of decree No.75/780 of 18 December 1975 to lay down the Special Rules and Regulations of the corps of the Statistics civil servants ;

Mindful of decree No.94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No.2018/190 of 2 March 2018;

Mindful of decree No.2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No.2018/191 of 2 March 2018 to reshuffle the Government;

Mindful of decree No.2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations;

Mindful of order No.040/PM of 19 May 2022 to lay down terms and conditions for granting age exemption to persons with disabilities during competitive examinations and recruitment into public service,

HEREBY ORDERS AS FOLLOWS:

Article 1.- (1) A training competitive examination to recruit students in the first year of the Professional Master Programme in Demography into the Institute of Demographic Training and Research (IFORD) Yaounde has been announced for the 2024-2025 academic year.

(2) The said competitive examinations shall take place at the Yaoundé examination centre exclusively on **20 and 21 February 2024**.

(3) The number of available places for absorption into the Public Service after training shall be distributed as follows:

- 10 (ten) places for Option "A";
- 10 (ten) places for Option "B".

Article 2.- The examination shall be open to all Cameroonians who fulfil the following conditions:

A- OPTION A

- a) Be at least 17 and at most 31 years of age as at 1st January 2024 (born between the 01/01/2007 and the 01/01/1993) ;
- b) However, disabled persons holder of a national disability card issued by the competent authorities, may benefit from an age-limit waiver for a maximum of 5 (five) years, over the age limit set above, in accordance with the above-mentioned Order No. 040/PM of 19 May 2022;
- c) Be holder of a first degree in any of the following disciplines:
 - Demography;
 - Geography;
 - Sociology;
 - Anthropology;

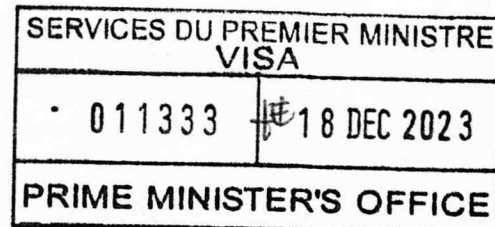
Or any equivalent certificate recognized by IFORD.



B- OPTION B

- a) Be at least 17 and at most 31 years of age as at 1st January 2024 (born between the 01/01/2007 and the 01/01/1993);
- b) However, disabled persons holder of a national disability card issued by the competent authorities, may benefit from an age-limit waiver for a maximum of 5 (five) years, over the age limit set above, in accordance with the above-mentioned Order No. 040/PM of 19 May 2022;
- c) Be holder of a first degree in any of the following disciplines:
 - Economics;
 - Statistics;
 - Mathematics;
 - Computer Sciences;
 - A Diploma in Assistant Statistical Engineering;

Or any equivalent certificate recognized by IFORD.



Article 3.- Candidates shall compile **two complete application files** and deposit them, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development (room 405), latest **29 December 2023**. The files shall comprise the following documents:

A- IFORD FILE

- An application form obtainable at the Ministry of the Public Service and Administrative Reform;
- a personal information sheet certified by a recognized civil authority ;
- a certified true copy of birth certificate certified by a recognized civil authority (Governor, SDO, DO, Mayor);
- a certified true copy of required certificate, signed by a recognized civil authority (Governor, SDO, DO);
- 1 (one) passport size photographs.

B- PUBLIC SERVICE FILE

- a registration form bearing a **CFA 1500 fiscal stamp**. The forms can be obtained at the Ministry of the Public Service and Administrative Reform ;
- a certified true photocopy of birth certificate signed by a recognized civil authority (Governor, SDO, DO, Mayor);
- an attestation of presentation of the original of the certificate signed by a competent civil authority (Governor, SDO, DO);
- a certified true copy of the required certificate signed by a recognized civil authority (Governor, SDO, DO);
- a receipt attesting payment of a registration fee of CFA 20 000 (twenty thousand) francs issued by an EXPRESS UNION official at the place of submission of the application files;
- a certificate of non-conviction;
- a medical certificate issued by a public sector Medical Officer;
- an authenticated copy of the absorption decision for **civil servant of the corps of Statistics** candidates;
- an authorization signed by the Minister of the Public Service and Administrative Reform for **civil servant of the corps of Statistics** candidates.

N.B:

- Incomplete or late files or files containing documents not signed by a recognized civil authority shall be automatically rejected.

- All documents certified by a competent civil, municipal or legal authorities should not be more than 3 (three) months old.
- Only civil servants of the Statistical Services who meet the conditions of Articles 2 can apply.
- Foreign resident candidates can equally submit their files which shall comprise only documents required by IFORD.

Article 4.- (1) The competitive examination which shall take place at the Yaounde center exclusively shall be conducted following the timetable below:

EXAMINATIONS	DATES	TIMES	PAPER	TIME ALLOWED
OPTIONS A/B	20 February 2024	8:00 am – 12:00 pm	General Knowledge (common paper)	4 hrs.
		2:00 pm – 6:00 pm	Mathematics	4 hrs.
OPTIONS A/B	21 February 2024	8:00 am – 12:00 pm	Probability and Statistics	4 hrs.

(2) Candidates are expected to be present at the examination halls at **7 a.m.** at the latest for papers written in the morning, and **1:30 p.m.** for the afternoon papers.

(3) The syllabus for the competitive examination is the same for the First Degree Cycle.

Article 5.- The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 6.- Any case of fraud recorded before, during or after the competitive entrance examination shall be sanctioned in accordance with the laws and regulations in force.

Article 7.- This order shall be registered and published wherever necessary. /-

SERVICES DU PREMIER MINISTRE VISA	
011333	18 DEC 2023
PRIME MINISTER'S OFFICE	

Yaounde, 18 DEC 2023



JOSEPH LE
MINISTER OF THE PUBLIC SERVICE
AND ADMINISTRATIVE REFORM