

ORDER No. 6/004442 /MINFOPRA OF 3 OCT 2017

To announce a direct competitive examination for the recruitment of 20 (twenty) Assistant Labour and Social Insurance Controllers, for the 2017 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;

Mindful of decree No. 75/772 of 18 December 1975 on the Special Rules and Regulations of the corps of Labour and Social Insurance civil servants as amended and supplemented by decree No.77/243 of 15 July 1977;

Mindful of decree No. 94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No. 2011/408 of 9 December 2011 to organize the Government;

Mindful of decree No. 2011/410 of 9 December 2011 to form the Government;

Mindful of decree No.2015/434 of 02 October 2015 to reshuffle the Government;

Mindful of decree No. 2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No. 2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

HEREBY ORDERS AS FOLLOWS:

Article 1.- a) A direct competitive examination to recruit 20 (twenty) Assistant Labour and Social Insurance Controllers have been announced.

b) This competitive examination shall take place on 11 November 2017 in all regional headquarters of the country.

Article 2.- REQUIREMENTS

This examination shall be open to all Cameroonians who fulfil the general requirements for admission to government employment and conditions laid down by the General Rules and Regulations of the Public Service:

Nature of competitive examination	Category	Required age	Specific conditions
Assistant Labour and Social Insurance Controllers	C	Be 17 years of age at least and 29 years at most as at 1 st January 2017 (be born between 01/01/1988 and 01/01/2000).	Be holder of the General Certificate of Education Ordinary Level (GCE-O/L), obtained in four subjects excluding Religious Knowledge or the Brevet d'Etudes du Premier Cycle (BEPC) certificate, or any other recognized equivalent certificate.

Article 3.- FILE COMPOSITION

Candidates' complete application files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resource Development, Direct Competitive Examinations Service (4th floor,

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VISA
 006057 26 SEP 2017

Rooms 405 and 409) or in all Regional Delegations of the Public Service, latest **Friday 27 October 2017**. The files shall comprise the following documents:

1. a registration form bearing a **CFA 1000 francs** fiscal stamp. The forms can be obtained at the Ministry of the Public Service and Administrative Reform or at all Regional Delegations of the Public Service or downloaded at the website <http://www.minfopra.gov.cm> ;
2. a certified true copy of birth certificate signed by a competent civil authority;
3. a certificate of non-conviction;
4. a certified true copy of the required certificate signed by a competent civil authority;
5. an attestation of presentation of original of the required certificate signed by a competent civil authority;
6. a medical certificate issued by a public sector Medical Officer;
7. a receipt attesting payment of a registration fee of **CFA 15 000 (fifteen thousand) francs** issued by either the Service Head for Scholarships and Direct Competitive Examinations or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;
8. 2 (two) passport-size photographs.
9. an envelope bearing a **CFA 500 francs** stamp and the candidate's address.



N.B.:

- **State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.**
- **All incomplete or late files or files containing documents signed at a Police station shall be rejected.**
- **All documents should be certified by a competent civil, municipal or legal authorities and not more than 3 (three) months old at the time of submission of file.**

Article 4.- SYLLABUS AND EXAMINATION TIMETABLE.

1. The syllabus for this competitive examination shall be that of **Form five**.
2. The examination shall be scheduled as follows:

Dates	Papers	Times	Time allowed	Coef.	Eliminatory mark
11 November 2017	Listening and Reading Comprehension	8: a.m. – 10 : a.m.	2 hrs.	5	5/20
	Language: Essay on a current event	11: a.m. – 1: p.m.	2 hrs.	3	5/20
	Essay	2: p.m. – 5: p.m.	3 hrs.	4	5/20

3. The latest time to arrive at the examination centre is **7:00 a.m. prompt**

Article 5.- PUBLICATION OF RESULTS

The results of this competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 6.- This order shall be registered and published wherever necessary.

Yaounde, 03 OCT 2017

**THE MINISTER OF THE PUBLIC SERVICE
AND ADMINISTRATIVE REFORM**

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PRIME MINISTER'S OFFICE	



ANGOUING Michel Ange