REPUBLIC OF CAMEROON   Peace-Work-Fatherland

ORDER No. 004429 /MINFOPRA OF 03 OCT 2017

To announce a direct competitive examination for the recruitment of 20 (twenty) personnel into the corps of Computer Science and Tele-informatics civil servants, for the 2017 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;

Mindful of decree No. 78/311 of 31 July 1978 on the Special Rules and Regulations of civil servants of the corps of Computer Science and Tele-informatics;

Mindful of decree No. 94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No. 2011/408 of 9 December 2011 to organize the Government;

Mindful of decree No. 2011/410 of 9 December 2011 to form the Government;

Mindful of decree No.2015/434 of 02 October 2015 to reshuffle the Government;

Mindful of decree No. 2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No. 2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

HEREBY ORDERS AS FOLLOWS:

Article 1.- a) A direct competitive examination to recruit personnel into the corps of Computer Science and Tele-informatics civil servants have been announced. The number of available places for the various categories is distributed as follows:

- **5 (five) Computer Engineers** of the second grade of the 'A' category of the Public Service;
- **5 (five) Analysts** of the first grade of the 'A' category of the Public Service;
- **10 (ten) Programmers** of the second grade of the 'B' category of the Public Service.

b) The written part of this examination shall take place on the 4 and 5 November 2017 in Yaounde, the **only examination centre.**

Article 2.- REQUIREMENTS

1. General requirements:

This examination shall be open to all Cameroonians who fulfil the following conditions:

a) Fulfil all the requirements for admission to a public service employment and conditions laid down by the General Rules and Regulations of the Public Service;

b) Be physically fit to assume the duties of Computer Scientist ;

Be at least 17 and at most 34 years of age as at 1st January 2017 (**born between 01/01/1983 and 01/01/2000**).

2. Specific requirements

- **For recruitment as Computer Engineers**, be holder of a diploma in Computer Engineering, Systems Engineering or a recognized equivalent

Computer Studies diploma, issued by a government national institution of training, or by a recognized foreign or international institution of training.

- **For recruitment as Analysts,** be holder of a diploma as Analyst, or any other recognized equivalent Computer science diploma, issued by a government national institution of training, or by a recognized foreign or international institution of training.
- **For recruitment as Programmers,** be holder of a GCE Advanced Level Certificate or GCE A/L Technical or a recognized equivalent general or technical secondary school certificate and a diploma as Programmer issued by a government national institution of training, or by a recognized foreign or international institution of training.

Article 3.- FILE COMPOSITION

Candidates' complete application files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, Direct Competitive and Scholarship Examinations Service (4^{th}floor, Rooms **405 and 409**) or in all Regional Delegations of the Public Service, Recruitment and Training Service, latest **Friday 20 October 2017**. The files shall comprise the following documents:

1. A registration form bearing a **CFA 1 000 francs** fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all its Regional Delegations or downloaded at the following website address: http://www.minfopra.gov.cm;
2. A certified true copy of birth certificate signed by a competent civil authority;
3. A certificate of non-conviction;
4. A certified true copy of the required certificate signed by a competent civil authority;
5. An attestation of presentation of original of the required certificate signed by A competent civil authority;
6. A receipt attesting payment of a registration fee of **CFA 15 000 francs** (fifteen thousand) issued by either the Head of the Direct Competitive and Scholarship Examinations Service (**Room 411**) at the Ministry or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;
7. A medical certificate issued by a public sector Medical Officer;
8. 2 (two) passport-size photographs;
9. an envelope bearing a **CFA 500 francs** stamp and the candidate's address;

N.B:

- **State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.**
- **All incomplete or late files or files containing documents signed by the Police shall be rejected;**

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- All documents should be certified by competent civil, municipal or legal authorities and not more than 3 (three) months old at the time of submission of file.

Article4.- SYLLABUS AND EXAMINATION TIMETABLE

1. The syllabus for this examination shall be that of the training institutions that have issued the required certificate for application.

2. The written part of the examination for candidates for recruitment into the grades of **Computer Engineers and Analysts** shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
4 November 2017	General Knowledge	8:a.m. – 12 p.m.	4 hrs.	2	5/20
	Networks and exploitation systems	1: p.m. – 5: p.m.	4 hrs.	4	5/20
5 November 2017	Computer systems	8:a.m. – 12 p.m.	4hrs.	5	5/20
	Project management	1:p.m. – 5: p.m.	4hrs.	3	5/20

3. The written part of the examination for candidates for recruitment into the grade of **Programmers** shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
4 November 2017	General Knowledge	8: a.m. – 12: a.m.	4 hrs.	2	5/20
	Algorithms and Programming	1: p.m. – 5: p.m.	4 hrs.	4	5/20
5 November 2017	Network and exploitation systems	8: a.m. – 12: a.m.	4hrs.	5	5/20
	Computer Literacy	1: p.m. – 5: p.m.	4hrs.	3	5/20

4. The latest time to arrive at the examination centre is **7:00a.m.prompt.**

Article 5.- ORAL PART OF THE EXAMINATION

The Minister of the Public Service and Administrative Reform shall announce the date and timetable for the oral part of the examination through a press release for candidates who have been declared successful in the written part of the examination.

Date	Paper	Coef	Time
To be announced	Interview with a panel	1	As from 8 a.m.
	Language	1	

Article 6.- PUBLICATION OF RESULTS

The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 7.- This order shall be registered and published wherever necessary.

Yaounde, 0 3 OCT 2017

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM

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SYLLABUS FOR THE COMPETITIVE EXAMINATIONS

Competitive examinations	Course content
*Computer Engineers * Analysts	Information systems (comparative analysis methods, …); *Management of projects (operational research, theory of graphs,…); * Communication networks; * Exploitation systems; * Database; * General knowledge.
*Programmers	* Programming and Algorithms; *Architecture of computers; * Exploitation systems; * General knowledge; * Computer Literacy.