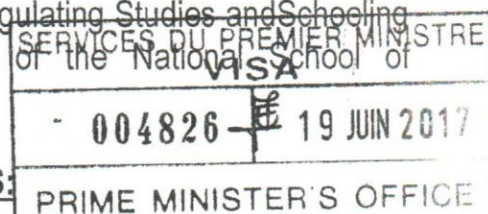


ORDER No 11 002 860 / MINFOPRA OF 20 JUN 2017

to announce the competitive entrance examination for the recruitment of **fifteen (15)** students into cycle "A" of the Financial Division of the National School of Administration and Magistracy (ENAM), for the 2017/2018 academic year.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;
 Mindful of Law No 99/16 of 22 December 1999 regulating the general rules and regulations governing public establishments and enterprises of the public and semi public sectors;
 Mindful of Decree No 75/776 of 18 December 1975 regulating the special status of Civil Servants of the Finance Corps together with all the amendments thereto;
 Mindful of Decree No 84/157 of 18 April 1984 regulating the special status of Civil Servants of the Price, Weights and Measurements Corps together with all the amendments thereto;
 Mindful of Decree No 94/199 of 7 October 1994 regulating the general status of the Public Service, together with all the amendments thereto;
 Mindful of Decree No 2000/696/PM of 13 September 2000 regulating the general rules and regulations for government Competitive Entrance Examinations;
 Mindful of Decree No 2005/154 of 6 May 2005 to organize the National School of Administration and Magistracy (ENAM) and the amendments thereto;
 Mindful of Decree No 2011/408 of 9 December 2011 to organize the Government;
 Mindful of Decree No 2011/410 of 9 December 2011 to reshuffle the Government;
 Mindful of Decree No 2012/537 of 19 November 2012 to organize the Ministry of Public Service and Administrative Reform;
 Mindful of Order No 4831/MINFOPRA of 10 October 2012 regulating Studies and Schooling in the Administrative and Financial Divisions of the National School of Administration and Magistracy,



HEREBY ORDERS AS FOLLOWS:

Article 1 :(1) A competitive entrance examination for the recruitment of **fifteen (15)** students into Cycle "A" of the Financial Division of ENAM, is hereby announced for the 2017/2018 academic year.

(2) The places available are reserved exclusively for the **Customs Section**.

(3) The syllabus for the examination is appended to this order.

Article 2: The examination shall be open to all Cameroonians who meet the following conditions:

- fulfil the general requirements for employment into the Public Service as well as the conditions laid down by the general rules and regulations of the Public Service;

- be holder of a bachelor's degree issued by a university or a higher institution in Cameroon, including professional Bachelor's degrees in Law, Economics and Management or any equivalent diploma issued by a foreign university;
- be holder of a professional degree delivered by a recognised University;
- be thirty two (32) years of age, at most, as at 1st January 2017.

N.B.: The civil servants of any category are not allowed to apply.

Article 3: (1) Application forms shall be downloaded on ENAM's website (www.enam.cm).

(2) Examination fees stand at FCFA 15 000 (fifteen thousand francs).

(3) Examination fees shall be paid against a receipt attesting payment of the said fees:

- to the Accounting Officer of ENAM for those who deposit in the Centre or
- to the Regional Delegations of the Ministry of Public Service and Administrative Reform for the others.

(4) All documents shall be submitted either in ENAM or at the Regional Delegations of the Ministry of Public Service and Administrative Reform excluding those of the Centre Region.

(5) Application forms shall be submitted either at ENAM for those who submit in the Centre Region or at the Regional Delegations of the Ministry of the Public Service and Administrative Reform not later than **Friday, 14th July 2017**.

(6) Candidates' application files shall comprise the following documents:

- a registration form bearing a CFA 1000 fiscal stamp;
- a certified true copy of the required academic certificate;
- an attestation of the presentation of the original of the required certificate signed by the Governor or the Senior Divisional Officer;
- an attestation of presentation of the original of the GCE-A/L or an equivalent diploma;
- a receipt attesting payment of the registration fee, issued either by the Accounting Officer of ENAM for those in the Centre or by the Regional Delegates of the Ministry of Public Service and Administrative Reforms for the others;
- a certificate of non-conviction of not more than three (3) months as of the day of submission;
- A medical certificate of not more than three (3) months as of the date of submission and signed by a medical doctor of a public hospital;
- a certified true copy of a birth certificate, handwritten or typed and signed by the competent administrative or council authorities;

N.B.: Any incomplete file or file containing forged or falsified documents shall be rejected.



(7) The list of candidates authorized to sit for the competitive entrance examination shall be posted at ENAM on **Friday 25th August 2017** at the latest. Posting the list shall serve as individual notification to candidates.

Article 4: (1) The written part of the examination which shall be conducted exclusively at the **Yaoundé Centre (ENAM)** shall be done according to the following schedule:

- **General Knowledge**

Duration: 4 hours, coeff. 3

Date: Saturday, 26th August 2017 from 7:30am to 11:30am

- **Public Law**

Duration: 4 hours, Coeff. 4

Date: Saturday, 26th August 2017 from 1pm to 5pm

- **Economics**

Duration: 4 Hours, Coeff. 4

Date: Sunday, 27th August 2017 from 7:30am to 11:30am.

- **General Accounting**

Duration: 4 hours, Coeff. 5

Date: Sunday, 27th August 2017 from 1pm to 5pm.

(2) Candidates are expected at the examination halls at **7a.m.** at the latest for papers that shall be written in the morning, and **12:30 p.m.** for those that shall be written in the afternoon.

Article 5: The oral part of the examination which shall be conducted in Yaounde (ENAM), shall comprise an interview with:

- a grand jury : cœff. 2
- a language jury : coeff.2

Article 6: All National Identity Card receipts obtained less than three months before the latest date of application for the entrance examination shall not be accepted.

Article 7: Any case of fraud recorded before, during or after the competitive entrance examination shall be sanctioned in accordance with the laws and regulations in force.

Article 8: This order shall be registered and published in the Official Gazette in English and in French./-

